

**THE AMERICAN LEGION,
DEPARTMENT OF INDIANA**

**5440 Herbert Lord Road
Indianapolis, IN 46216**

Phone: (317) 630-1300

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TO: INDIANA AMERICAN LEGION POSTS

SUBJECT: COMMUNITY INVOLVEMENT AWARD SCRAPBOOK AND FORM SUBMISSIONS

FROM: DEPARTMENT COMMUNITY INVOLVEMENT COMMITTEE

We believe that most posts in the Department accomplish some degree of community involvement in their community. The annual Department Community Involvement Award is given for outstanding community involvement by a post. The Community Involvement Award is presented to the selected post winners at the annual Department Convention. The Department Community Involvement Award is presented to posts in two categories; small and large posts. The awards are given based on the amount of community involvement from each post in membership size categories as follows.

<u>CATEGORY</u>	<u>POST MEMBERSHIP</u>
Small Post	up to 499 members
Large Post	500 or more members

EVERY POST, small or large, is encouraged to participate in this award program. The Community Involvement scrapbook entries are judged based on the amount of a post's community involvement and compared accordingly within each post within membership size categories. The Committee will judge scrapbooks and supporting evidential documentation submitted with each scrapbook entry. **Scrapbooks must be organized and legible. Scrapbook materials that are NOT organized or legible will be disqualified.**

REMEMBER: Participating posts are required to submit scrapbooks. Scrapbooks should include newspaper articles, pictures and descriptions, and any other associated substantiating evidence regarding Community Involvement activities. Such evidential documentation is particularly helpful in determining the winners in each category. **Completed Community Involvement award scrapbook submissions MUST be postmarked, or delivered, to the Department Headquarters no later than May 31. Scrapbook submissions and form may be hand-delivered or mailed to:**

**The American Legion,
Department of Indiana
ATTN: Community Involvement
5440 Herbert Lord Road
Indianapolis, IN 46216**

**THE AMERICAN LEGION, DEPARTMENT OF INDIANA
COMMUNITY INVOLVEMENT AWARD
SCRAPBOOK SUBMISSION FORM**

SEND THIS FORM WITH YOUR SCRAPBOOK

DATE: _____

POST NAME: _____

POST NO: _____ DISTRICT: _____

POST MEMBERSHIP TOTAL: _____
(As of date Submitted)

NAME OF SUBMITTER: _____

POST STREET ADDRESS: _____

CITY: _____ ZIPCODE: _____

SUBMITTER PHONE: _____

SUBMITTER EMAIL: _____

I _____ hereby submit this scrapbook and form as reflecting true documented community involvement events from Post _____ for the 20____ through 20____ membership year.

Submitter's Signature

Post Commander Signature

OR

Post Adjutant Signature

THE AMERICAN LEGION, DEPARTMENT OF INDIANA
COMMUNITY INVOLVEMENT AWARD

(Covering June 1 through May 31)

COMMITTEE GRADING INSTRUCTIONS: Review each of the **COMMUNITY INVOLVEMENT AWARD** items listed, indicate the number of each item that the Post supported in space provided. Points are tallied and the posts with the largest amount of activities conducted when grading is concluded are declared the winner for that year's reporting period (June 1 through May 31).

On the follow-on page, identify each activity **NOT LISTED** on the "Community Involvement Categories" page and include the number of separate activities in that category performed by the post. Additional items not listed may be added and a description of activities shall be attached.

Scrapbooks must be organized and legible.

Scrapbook materials that are NOT organized or legible will be disqualified.

RETURN OF SCRAPBOOKS: Post submitted Department Community Involvement Scrapbooks, and any associated evidential documentation, will be available for return **AFTER** the annual Department Convention.

Posts may request return of their Community Involvement Scrapbook by email to bmiller@indianalegion.org.

A Post may also retrieve their scrapbook from the Department Headquarters, or, request such in writing to the following address after the annual Department Convention:

**Department of Indiana,
The American Legion
ATTN: Community Involvement Scrapbook
5440 Herbert Lord Road
Indianapolis, IN 46216**

COMMUNITY INVOLVEMENT

* * * CATEGORIES AND POINTS * * *

ONE POINT PER ANNUAL ACTIVITY IN EACH CATEGORY

SUBMITTERS: DO NOT WRITE BELOW THIS POINT

POST NAME: _____

POST NO: _____ DISTRICT: _____

POST MEMBERSHIP TOTAL: _____

(As of date submitted)

- | | |
|--|---|
| 1. _____ Get out the vote | 2. _____ Blood donor program |
| 3. _____ Baskets for needy | 4. _____ Toys for underprivileged |
| 5. _____ Observance – Patriotic Holidays | 6. _____ Dedication memorials & monuments |
| 7. _____ Drug abuse prevention | 8. _____ Care for community property |
| 9. _____ Youth activities | 10. _____ Special Olympics or games |
| 11. _____ Junior bands | 12. _____ Color guard |
| 13. _____ ROTC Drill & Ceremony | 14. _____ Sponsor Boys & Girl Scouts |
| 15. _____ Oratorical contest | 16. _____ School awards |
| 17. _____ Emergency shelter | 18. _____ Youth recognition day |
| 19. _____ Athletics | 20. _____ First Aid training |
| 21. _____ Cancer awareness | 22. _____ Use of Legion Home |
| 23. _____ Disaster relief | 24. _____ Senior citizen projects |
| 25. _____ Parades | 26. _____ Boys & Girls State |
| 27. _____ Local & VA Hospital visitation | 28. _____ Youth Law Cadet |
| 29. _____ Library support | 30. _____ Gold and Blue Star programs |
| 31. _____ Meals on Wheels | 32. _____ Reading programs |
| 33. _____ CEWF / IVETS | 34. _____ TFA |
| 35. _____ Flag Education | 36. _____ SAL |
| 39. _____ Adopt-a-Highway Program | 40. _____ JROTC |

- 41. _____ Public Relations
- 42. _____ Firefighter of the Year
- 43. _____ Law Officer of the Year
- 44. _____ Educator of the Year
- 45. _____ Military person of the Year
- 46. _____ Recycling program
- 47. _____ Assistance programs (home repairs, lawn care, etc.)
- 48. _____ Local fundraising efforts (United Way, Red Cross, etc.)
- 49. _____ Cemetery restoration
- 50. _____ Veteran Cemetery Flag Displays
- 51. _____ Monetary donations
- 52. _____ Other (explain below)
- 53. _____ Other (explain below)
- 54. _____ Other (explain below)
- 55. _____ Other (explain below)

* * * **OTHER CATEGORIES DESCRIPTIONS** * * *

Check List Item Number: _____

Category Description: _____

Check List Item Number: _____

Category Description: _____

Check List Item Number: _____

Category Description: _____

Check List Item Number: _____

Category Description: _____

